

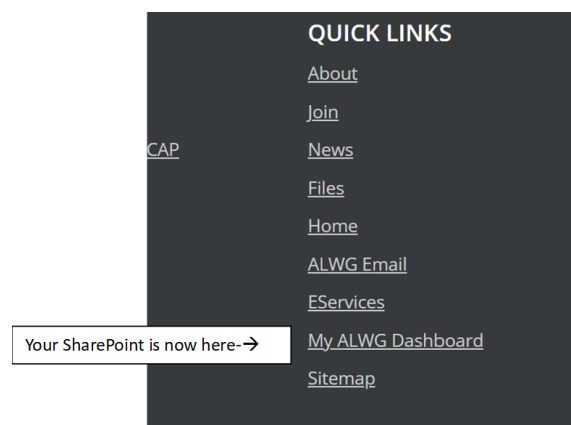
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The Civil Air Patrol's Chief Information Officer (CAP/CIO) approves all Operating Instructions (OI), pamphlets and supplements to CAPR 120-1. While these documents are specific enough for any wing's IT department to function, a wing might have specific requirements unique to that wing to function along with CAPR 120-1. Supplements and OIs are approved by CAP/CIO for the Wing Commander and Information Technology Officer agree need to be approved to support that wing's IT requirements.

A Written Plan (WP), approved by the wing commander, is used in conjunction with OIs, pamphlets, or supplements to support regular operations and is normally updated more frequently than the CAP/CIO approved documents.

The Civil Air Patrol has the right to log and monitor all CAP Internet Operations which includes .us, .gov email, website, and cloud services. There is no expectation of privacy when using CAP resources and further explanation can be found in CAPR 120-1, Chapter 12, Email Policy. This ultimately serves to protect CAP assets, be transparent in CAP business, and make sure CAP members are not causing harm to the organization. CAP, operating as a non-profit organization, is able to secure corporate software packages from Microsoft or Google for wings to use at their disposal. Rights to use Office 365 and tools are delegated to each wing IT director through the wing commander to manage the IT infrastructure for daily CAP business. Primary monitoring is authorized to be handled at the CAP/CIO level as this office is responsible for administration of IT programs for Civil Air Patrol (para 2.2.3).

Updates are taking place on both the wing website and our internal wing cloud storage. You can now access your wing email, eServices, SharePoint through the new ALWG Dashboard by navigating to our wing website to <https://alwg.cap.gov>, scrolling down and locating this:



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Do you have an IT related question? Is there a discussion item you want to see in a future edition of AWIT? Feel free to email one or all of us at an email address provided.

ALWC CC	Col Brian Williams	cc@alwg.us
ALWG CV	Lt Col Kim Miller	cv@alwg.us
ALWG CS	Lt Col David Hartin	cs@alwg.us
ALWG IT staff		team.it@alwg.us
Director of IT	MSgt Peter Harker	it@alwg.us
assistant-Group 2	1st Lt Scott Joffrion	scott.joffrion@alwg.us
	SM Morgan Pridgen	morgan.pridgen@alwg.us

CAP regulations and guidelines:

CAPR 120-1 ICL 22-03 Information Technology Security
Dated 21 September 2022

CAPP 227 IT Officer Specialty Track Study Guide
Dated 14 February 2013

Important websites:

CISA	http://us-cert.gov	Cyber Defense Agency
GSA	http://section508.gov	Government Services Agency IT policy management
FBI	ic3.gov	FBI internet crime reporting