



HQ, Alabama Wing
Civil Air Patrol
USAF Auxiliary
105 South Hansell St.
Maxwell AFB, Alabama
36112
25 November 2023

Operation Order SER-AL-24-5 (FUNDED PILOT PROFICIENCY PROGRAM)

References:

- A. CAP Regulation 70-1, CAP Flight Management, dated 1 Oct 20.
https://www.gocivilairpatrol.com/media/cms/R_701_with_ICL_2008_Incorporated_1_AE7DBFB50E71.pdf
- B. CAP Standard S72-5, Aircrew Evaluation, dated Sep 20
https://www.gocivilairpatrol.com/media/cms/S_072005_C0074E1A533EB.pdf.
https://www.gocivilairpatrol.com/media/cms/S_072004_Aircraft_Information_File_BFEF6EC0763E1.pdf
- C. CAP Standard S72-6, Aircrew Evaluation Criteria, dated Aug 20.
https://www.gocivilairpatrol.com/media/cms/S_072006_1A52ED12C85D4.pdf
- D. CAP Standard S71-74, AFAM-approved Proficiency Flight Profiles, dated 8 Aug 2022. https://www.gocivilairpatrol.com/media/cms/S_071007_485039A548F00.pdf

Time Zone Used – Central Daylight Time (CDT) Local

Task Organization: ADCON

- I. SITUATION. Reference A provides authorization for qualified CAP pilots to benefit from continued proficiency training to sustain and advance their flight competency with the goal of achieving mastery.

MISSION. Under the authority of the ALWG Commander and applicable CAP regulations and standards, the ALWG Standardization ----- establishes, coordinates, and manages an ALWG Pilot Proficiency Training Program providing opportunities for ALWG pilots to sustain and advance flight competency through U.S. Air Force funded solo and dual flight hours. Training will take place at multiple locations and times within Alabama.

II. EXECUTION.

A. Commander's Intent. Among volunteer emergency service organizations, CAP is set apart as unique because of its fleet of fixed wing aircraft and trained volunteer pilots and aircrew. Maintaining the proficiency of our pilots to execute flight maneuvers precisely and safely during execution of CAP's missions is vital to maintaining the credibility of our organization in the eyes of the U.S. Air Force and our external partners. I strongly encourage pilots to take full advantage of these funded flight hours to maintain and enhance their airmanship.

B. Orders to Subordinate Elements.

1. ALWG DO:

- a. Seeks USAF funding to maintain the continued availability of funded proficiency flight training.
- b. Provides periodic updates to the ALWG command group of the accomplishments of the training program.
- c. Provides recommendations to the ALWG CC for the continuation or modifications to the training program.

2. ALWG DOV:

- a. DOV executes senior staff responsibility for coordination and execution of this program.
- b. Identifies an individual to execute responsibilities as Program Manager.
- c. In cooperation with the Program Manager, maintains awareness of the expenditure of allocated funding and provides periodic status updates to the DO.

3. Program Manager:

- a. Executes daily staff responsibility for coordination and execution of this program.
- b. Serves as the principal point of contact for ALWG pilots seeking to avail themselves of the Pilot Proficiency Program.
- c. In cooperation with the Program Manager, maintains awareness of the expenditure of allocated funding.

4. Pilots. ALWG pilots seeking to fly a AFAM funded proficiency flight will make a request and seek approval via telephone or email from, in order, Joe Jeffries (DOV, Project Manager), Harold Coghlan (DOV) or Jayson Altieri (DO).

C. Coordinating Instructions.

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1. Flight training conducted under this program is limited to a single funded sortie each month. Monthly sorties may be flown solo or dual instruction with a CAP CFI. When USAF funds are used one dual instruction sortie is required quarterly.
2. Proficiency training flights will not normally exceed 2.5 flight hours dependent on the individual AFAM Profile being flown,
3. To qualify for Air Force Assigned Mission (AFAM) funded status, Reference A requires proficiency training flights to be flown in accordance with the profiles contained in Reference D.
4. All flight training will be conducted in accordance with the requirements of 14 CFR 61 and the guidance contained in: CAPR 70-1, CAP Flight Management, CAPS 71-4, AFAM-approved Proficiency Flight Profiles, as appropriate.
5. The primary focus of AFAM profiles is aircrew proficiency. Although some of these profiles support general proficiency flying, most are designed to prepare crews to fly operational missions. As appropriate, those flights should include a Mission Observer and Scanner. Opportune training for other aircrew positions may be accomplished in conjunction with a proficiency sortie; however, under no circumstances will an aircrew member working on their own proficiency also serve in an instructor capacity for a trainee on the same sortie.
6. Each proficiency flight shall be primarily focused on the tasks listed under the “Required Items” section of the AFAM profile. Tasks listed in the “Routine Items” section may be planned, briefed, and practiced to the extent that they are compatible with and do not displace Required Items. The standard for the accomplishment of the basic aircraft flying tasks listed in this document is the current Aircraft Flight Manual (AFM)/Pilot Operating Handbook (POH) or the Airman Certification Standards (ACS)/Practical Test Standards (PTS) for the certificate being exercised, as applicable.
7. Any FAA approved public airport with a minimum 3,000’ paved runway may be used for proficiency training. An ATC tower is not required.
8. Completion of a CAPF 104 front and back in WMIRS is required for all sorties. The selected profile number will be annotated in the eFlight Release/“Mission/Sortie #” box or the CAPF 70-3 under Profile # (ex: P1, P2, etc.). Pilots will document accomplishment of both required and routine proficiency profile items on the CAPF 104 in the results/deliverables section. Alternatively, the pilot may check-off completed items on a PDF or scanned copy of the actual profile sheet, then upload the file to the WMIRS folder. In this case, indicate “Profile Uploaded” on the CAPF 104 results/deliverables

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section. Justification for the omission of any required items shall always be provided directly on the CAPF 104 (e.g., precluded by weather, system malfunction, etc.). Failure to properly document profile completion and/or justify omission of required items may result in reimbursement being disallowed by CAP-USAF.

9. All sorties require release within WMIRS by a current Flight Release Officer.

IV. SERVICE SUPPORT:

A. Administration and Personnel:

1. All participants will be active CAP members with valid ID card in their possession. All members must have completed General Emergency Services and Basic ORM training and have those qualifications reflected in eServices.
2. Wear of duty appropriate uniforms IAW CAPR 39-1 is required of all mission participants. CAP identification card and CAPF 101, CAP Specialty Qualification Card, will be carried on person.
3. Use of WMIRS for mission record keeping is mandatory.

B. Logistics.

1. Funding. Only flights flown in accordance with both the profile prerequisites and content guidance contained in Reference D qualify for AFAM funded status.
2. Petroleum, Oil, and Lubricants (POL).
 - a. Corporate aircraft will obtain POL products through Fixed Base Operators; payment will be made using the National Credit Card
 - b. The ALWG Form 173-RA, Alabama Wing Fuel/Oil Receipt Checklist and Addendum, and associated receipts will be uploaded to the WMIRS sortie within 72 hours of purchase. The upload will be a one-page PDF document with the fuel form and receipts side by side.
3. Maintenance. Participating elements will coordinate with the ALWG Maintenance Officer for unscheduled maintenance requirements.

V. COMMAND & SIGNAL

A. Mission Symbol/Number: A12, 24-A-3185

B. Command. ADCON

DO	Col Jayson Altiri, CAP	DO@alwg.us	919 600-4053
DVO	Lt Col Harold Coghlan, CAP	Harold.coghlan@alwg.us	205 601-5559
ADVO, Program Manager	Maj Joseph Jeffries, CAP	j.jeffriesalwg.us	256 227-7206

C. Safety.

1. Only members of CAP may operate CAP vehicles. All personnel operating vehicles will have a valid CAP and state driver's license and will operate all vehicles in accordance with applicable state and local laws.
2. IAW CAPR -70-1, Civil Air Patrol Flight Management, 31 March 2020, air crew flight time and duty limitations will be strictly observed.

Signed

ALTIERI
Col, Director for Operations
FOR THECOMMADER

OFFICIAL:

BABBITT
Assistant Operations Officer (PLANS)

DISTRIBUTION:

ALWG Electronic Distribution List